DATE: October 24, 2018

SUBJECT: Final Draft Agenda and Registration Reminder for the Fall 2018 Joint

 Regions 1 and 2 RRT Meeting

 FROM: Steve Touw

 EPA RRT Coordinator

 TO: NY/NJ RRT Members and Attendees

Attached is the final draft agenda for next week’s Joint Regions 1 and 2 Regional Response Teams (RRT) meeting in Burlington. There may be some minor tweaks and adjustments to the agenda as we go along, but this is our overall framework for the meeting, and we expect to follow these timeframes as closely as possible.

As a reminder, we have established a registration website for meeting attendees. Please note that while registration is not required to attend the RRT meeting, it will assist us in ensuring adequate seating and other meeting logistics. If you plan on attending and have not yet done so, please register on the Trainex site at your earliest convenience:

<https://trainex.org/classdetails.cfm?courseid=1783&classid=7887>

The block of guest rooms at the Hilton has been filled, and rooms are no longer available at the group rate. However, there are several hotels within a few miles which are showing availability of rooms at the government rate. Please note that the federal lodging rate is $134 through October 31st, but goes down to $103 on November 1st, so keep that in mind if you are planning to stay over Thursday night and travel on Friday. As you will see on the agenda, we are currently planning on adjourning at or around noon on Thursday.

If you are not currently on our email distribution list, and would like to receive future meeting and other RRT2-related information, please contact me by email. Likewise, if you no longer wish to receive RRT2-related emails, please let me know and I will remove you from our distribution lists.

We look forward to seeing you next week in Burlington!