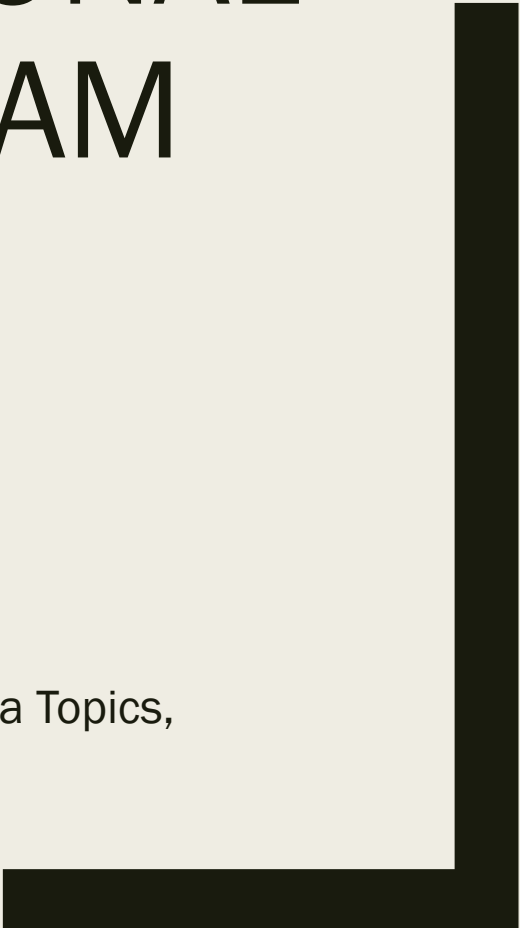




REGION III REGIONAL RESPONSE TEAM MEETING

Solomons, MD
May 22-24, 2018

Highlights, Action Items, Potential Agenda Topics,
Upcoming Meeting Dates



General Information to Website

The following items are posted on the RRT3 Website (located in the RRT3 Meetings 2018 webpage in the “Documents” Tab under “05-2018 Meeting”):

1. *Final Agenda*
2. *List of Attendees*
3. *This PowerPoint Summary of the Meetings*
4. *Presentations*
5. *Workgroup documents in process / Handouts*
6. *Training Opportunities & Presentations List*
7. *Summary of Agency Report-Outs*

<https://www.nrt.org/meetings2018>

General Agenda

Tuesday, 05/22/2018:

- *Inland Area Committee Meeting*
- *Workgroup Working Meetings*

Wednesday, 05/23/2018:

- *Training Workgroup*
- *Presentations*
- *Dispersant Discussions*
- *Executive Committee Meeting*

Thursday, 05/24/2018:

- *Standing RRT3 Meeting and Report-Outs*

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TUESDAY TOPICS

May 22, 2018

Inland Area Committee (IAC)

Debbie Lindsey (EPA) – Chair; Robin Dermigny & Debbie Scholz (START Contractors)

■ AGENDA:

1. *Inland Area Planning Updates - Chair, Deborah Lindsey, EPA:*
 - Updates to EPA OSC Sub-Area assignments
 - Updates on the IACP and Sub-Area Plans
 - Update on Geographic Response Strategy (GRS) survey form development using Survey 123
 - Update on the EPA Region 3 Dashboard and Data Layers
2. *PRESENTATION – “Ames Warehouse Fire” – presented by Debbie Lindsey, EPA, and Rusty Joins, WVDEP*
3. *PRESENTATION – “Area Planning – Inland vs Coastal Jurisdictions Memorandums of Agreement” – presented by Deborah Lindsey, EPA*
4. *PRESENTATION – “Oil Spill Liability Trust Fund (OSLTF) Funding” – presented by Mike Towle, EPA, and Pat Ryan, NPFC*

IAC (continued)

■ Proposed IAC Workgroup Activity Timeline:

IAC REVISED Criticality Focus	Target Timeline
Review and Update RRT3 Guidance for use of products during spills in inland and areas of shared responsibility – Coordinate with Spill Response & Countermeasures (SRC) Workgroup and Information Management & Outreach (IMO) Workgroup	<i>Continuing</i>
Review to ensure Inland Area Contingency Plan (IACP) content consistent with NRT Area Planning Requirements	November 2018 <i>Continuing</i>
Development of outreach and resources for LEPCs (Dashboard and area planning fact sheets) – Coordinate with IMO Workgroup; available from https://www.nrt.org/meetings2017	November 2017 <i>Completed</i>
Coordinate with SRC Workgroup and develop booming strategies in tidal areas, including rail/water and pipeline/water nexus points	<i>Continuing</i>

Regional Contingency Plan (RCP) Re-Write Workgroup

Chair – Dave Ormes (USCG D5); Robin Dermigny (START Contractor)

- RCP Re-Write Workgroup reviewed remaining comments in latest version of RCP:
 - *Focused on highlighted comments/text*
 - *This is going to be a living document that will change as RRT3 guidance documents, MOUs, and MOAs are finalized or revised – They are referenced as Appendices*
 - *Latest version uploaded to the RRT3 Meetings 2018 website (www.nrt.org/Meetings2018)*
- **ACTION ITEMS:**
 - *Workgroup Members – Review RCP and provide final comments*
 - *Robin Dermigny – Incorporate final edits and distribute to the Executive Committee for approval*

RCP Re-Write Workgroup (continued)

RCP Re-Write Workgroup REVISED Criticality Focus	Target Timeline
Revise / Update RRT3 Regional Contingency Plan – First Draft of Sections 4 - 6	<i>Completed</i>
Finalize RCP to present for approval by RRT3 Executive Committee (will remain a “living document”)	November 2018
Develop Wildlife Response Guidelines – First Draft	After Completion of RCP Draft
Implementation of the “Best Practices for Migratory Bird Care During Oil Spill Response”	After Completion of RCP Draft
Develop Monitoring Requirements for response options (Dispersants, ISB, etc.) using SMART and API Joint Industry Task Force (JITF) recommendations	November 2018 <i>Continuing</i>

Consultation, Natural Resources, & Damage Assessment (CNRDA) Workgroup

Co-Chairs: Frank Csulak (NOAA) & Susan Lingenfelter (USFWS); Debbie Scholz (START Contractor)

- Finalized and delivered Endangered Species Act (ESA) Matrix for NMFS trust resources to Sectors for incorporation into their ACPs
- ACTION ITEMS:
 - *Development and distribution of ESA Matrix for USFWS trust resources for inland and coastal zone areas of Region 3:*
 - Coordination meeting scheduled for July 2018
 - Draft-Final matrix targeted for August 2018
 - Presentation/adoption of final matrix at November 2018 Meeting

CNRDA Workgroup (continued)

■ CURRENT ACTION ITEMS:

- *Development of draft Notification Letters for ESA / Critical Habitat Consultation – Informal and Formal Consultations*
- *New NOAA NRDA Guidelines available for assessing exposure and impacts of oil spills on the following:*
 - Marine Mammals
 - Sea Turtles (ready soon)
- *Recommend forming a new assessment team within CNRDA Workgroup to evaluate resources and tools for the RRT:*
 - Members should include PRPs, RRT members, Industry, contractors

CNRDA Workgroup (continued)

■ FUTURE WORKGROUP ACTION ITEMS:

- *Develop State ESA Species Matrix*
- *Best Management Practices for NMFS and USFWS ESA / Critical Habitat resources – Workgroup Focus*
- *Jurisdictional boundaries – Develop maps for on-water geopolitical boundaries – DOI Focus*
- *Debris Management*
- *Development of guidance on the SHPO / THPO Consultation process*

■ PRESENTATION: “Recommendations for Conducting Cooperative Natural Resource Damage Assessment” – Presented by Simeon Hahn, NOAA:

- *Draft Document for conducting Cooperative NRDA provided for review / update for adoption ([2018-05-22.05b WestCoastJATRecommendationsFORMATTEDDRAFT October 2017.pdf](#)) on RRT3 Meetings 2018 webpage*

CNRDA Workgroup (continued)

- Proposed CNRDA Workgroup Activity Timeline:

CNRDA Workgroup REVISED Criticality Focus	Target Timeline
Develop Draft USFWS Endangered Species Consultation Matrix for Coastal and Inland Zones	<i>August 2018</i> <i>Continuing</i>
Develop Draft Letters to USFWS and NOAA for Informal and Formal Consultations for an incident response	<i>November 2018</i> <i>Continuing</i>
Review/Update Dispersant Preauthorization document; address updates to ESA/EFH Consultation requirements	On hold
Produce Biological Assessment (BA) for Federal Waters – Combined effort with RRT1, RRT2, and RRT4	On hold
Conduct Tribal Consultations with Federally Recognized Tribes and Tribes with Interests in the Region	On hold
Review/Update In Situ Burning Preauthorization (on-water)	TBD
Address updates to ESA/EFH Consultation Requirements	TBD
Review Wildlife Annex for Response Operations versus NRDA actions – funding	TBD

CNRDA Workgroup (continued)

■ Completed CNRDA Workgroup Activities:

CNRDA Workgroup REVISED Criticality Focus	Target Timeline
Further define National Pollution Fund Center and Response Funding. Pollution Removal Funding Authorizations (PRFA) versus Interagency Agreement (IAA)	May 2018 <i>Completed</i>
Develop Draft NOAA Endangered Species Consultation Matrix for Coastal Zone; deliver to Sectors	November 2017 <i>Completed</i>
NHPA Section 106 Guidelines	November 2017 <i>Completed</i>

Spill Response Countermeasures (SRC) Workgroup

Co-Chairs - Billy Martin (EPA) & Dave Pugh (USCG); Debbie Scholz (START Contractor)

- Finalize the “*Region III Regional Response Team Guidance for the Decanting of Contact Water in Inland, Ocean, and Coastal Waters*”
- ACTION ITEMS:
 - *Incorporate agreed upon changes and revisions into working document*
 - *Conduct document review and finalization*
 - *Submit to Executive Committee at November 2018 Meeting (or before) for consideration and recommendation for adoption by the Standing Committee*

SRC Workgroup (continued)

- Finalize the *“Region III Surface Washing Agents Preauthorization Test and Evaluation Protocol”*
- ACTION ITEMS:
 - *Incorporate agreed upon changes and revisions into working document*
 - *Conduct document review and finalization*
 - *Submit to Executive Committee at November 2018 Meeting (or before) for consideration and recommendation for adoption by the Standing Committee*

SRC Workgroup (continued)

- Conducted detailed review / comment on the “1997 MOU for Chemical Countermeasures”
- ACTION ITEMS:
 - Incorporate agreed upon changes and revisions as AMENDMENTS to existing document
 - Conduct document review and finalization recommendations
 - Submit to Executive Committee at November 2018 Meeting (or before) for consideration and recommendation for adoption by the Standing Committee
 - Develop information briefs / presentations on RRT actions regarding the 1997 MOU – Requesting comments from the State Members
 - Present Status update to State Natural Resource Decision Makers – State OSCs, Sector OSC, D5 personnel, NOAA / DOI personnel

SRC Workgroup (continued)

■ Proposed SRC Workgroup Activity Timeline:

SRC Workgroup REVISED Criticality Focus	Target Timeline
Finalize “ <i>Region III Regional Response Team Guidance for the Decanting of Contact Water in Inland, Ocean, and Coastal Waters</i> ” guidance	November 2018
Finalize the “ <i>RRT3 Surface Washing Agents Preauthorization Test and Evaluation Protocol</i> ” document	November 2018
Develop State Trustee Notification Briefing Materials regarding “ <i>1997 MOU for Chemical Countermeasures – Dispersants</i> ”	August 2018; present to State Trustees before September 2018, Joint Area TTX
Participate with CNRDA Workgroup for the development and finalization of the Joint RRT I, II, and III “ <i>Biological Assessment and Essential Fish Habitat Evaluation Use of Oil Spill Dispersants and In Situ Burning as Part of Response Actions Considered</i> ”	On Hold

SRC Workgroup (continued)

- Critical topics remaining in queue:
 1. *RRT3 In Situ Burning Preauthorization and Guidelines (inland, wetlands, and on water)*
 2. *RRT3 Bioremediation Guidelines*
 3. *Booming strategies for tidal and inland areas with rail/water and pipeline/water nexus points – **underway by IAC Workgroup** – to review concept documents*

Information Management & Outreach (IMO) Workgroup

Chair: Brian Moore (PADEP); Robin Dermigny (START Contractor)

- Reviewed IMO Plan and made revisions during workgroup meeting:
 - *IMP Plan will be presented to the Executive Committee for consideration and approval by the Standing RRT3 at the November 2018 Meeting*
 - *Discussed “living documents” and provided a description in the IMP Plan; most RRT3 documents that are frequently updated will be considered “living documents”*
- Reviewed the Questionnaire for Social Media use; to be sent out to RRT membership for feedback:
 - *Will consolidate different agency protocols; workgroup members will provide Best Practices in an Appendix to the IMO Plan*
- START has distributed State Agency Fact Sheet for review by state prior to May 2018 RRT3 Meeting

IMO Workgroup (continued)

■ ACTION ITEMS:

- *START to email questionnaire to entire RRT3 membership for feedback on handling Social Media*
- *Workgroup members to review consolidated Best Practices for IMO Plan Appendix*
- *Request RRT3 Co-Chairs to question NRT:*
 - *If a document retention schedule is required; should there be a file plan (included in the IMO Plan) or does NRT have one?*
 - *Would RRT3 workgroup products be subject to FOUO? All should be public under Freedom of Information, minus contact information*
- *START to send out Agency Fact Sheets for updating*

IMO Workgroup (continued)

■ Proposed IMO Workgroup Activity Timeline:

IMO Workgroup REVISED Criticality Focus	Target Timeline
Develop Information Management Plan	<i>Completed</i>
Revise RRT3 new website: <ul style="list-style-type: none">• Update information• Consistent format / look for all products by workgroups / committees	Underway/Continuing
Update fact sheets and information	November 2018 Underway/Continuing
Figure out what information is missing from website to make it available	Underway/Continuing
Develop dissemination and education materials for stakeholders on RRT3 and planning/response communities, etc.	On Hold



WEDNESDAY TOPICS

May 23, 2018



Training Workgroup

Chair – Jessica Duffy for Kaitlyn Hess (EPA) – Chair; Debbie Scholz (START Contractor)

- Workgroup members include all RRT3 voting and participant members
- Training Opportunities and Presentations for November 2018 Meeting and in the future were reviewed and posted on the RRT3 Meetings 2018 webpage (www.nrt.org/Meetings2018) “Documents” Tab under “05-2018 Meeting”
- **ACTION ITEMS (all participant members):**
 - *Review and provide comments on list of Training Opportunities and Presentations*
 - *Provide suggestions and/or contact information for future training / presentation topics*

Wednesday Presentations

- PRESENTATIONS provided in their entirety on RRT3 Meetings 2018 Website (www.nrt.org/Meetings2018) under the “Documents” Tab under “05-2018 Meeting”:
 - *“History of Munitions Dumping in Mid-Atlantic” presented by Ricky Stauber, Environmental Management Support*
 - *“Oxon Cove Outfall Case Study” presented by LT S. Devine and LT J. Valentino, Sector Maryland – National Capitol Region*
 - *“Big Sandy River – M/V GATE CITY Sinking” presented by CDR T. Giles, MSU Huntington and R. Joins, WVDEP*
 - *“Norfolk Southern Train Derailment – Harrisonburg, VA” presented by J. Welcher, VDEQ*
 - *“National Pollution Funds Center’s Position on Funding Emergency Response versus NRDA” presented by M. Rusk and F. Hernandez, NPFC*
(Presenter has requested that this presentation not be posted)

Wednesday Dispersant Discussion

- Offshore Dispersant Use in Region 3 – Moderated by D. Pugh, USCG-D5 and W. Martin, EPA:
 - *Introduction (Dave Pugh, USCG-D5)*
 - *Offshore Lightering Overview (Sector Delaware Bay):*
 - Big Stone Anchorage & Offshore Anchorage
 - *Industry Perspective (Kate Hood, American Eagle Tanker):*
 - Lightering Operations [Underway Ship-to-Ship Operations]
 - *Scenario (Frank Csulak, NOAA):*
 - Trajectory, Fate, & Dispersant Application Window
 - *Spill Management & OSRO Perspective (Gallagher Marine, MSRC, DBRC):*
 - Equipment overview, request process, timeline for staging /application
 - *Approval Process and Authorization (Debra Scholz, SEA):*
 - MOU, Preauthorization, Trial Use Policy, Approval Process, Concerns
 - *State Prospective (Delaware, Maryland, Virginia)*
 - *Dispersants at National Level (RADM Austin, CAPT Loring)*
 - *Co-Chair Observations (D. Ormes, USCG; K. Boyd, EPA)*
 - *DISCUSSION: RRT-III Action Items (workplans, Updates, Way Forward, etc.)*

Wednesday Dispersant Discussion

- All PRESENTATIONS provided in their entirety on RRT3 Meetings 2018 Website (www.nrt.org/Meetings2018) under the “Documents” Tab under “05-2018 Meeting”:
 - *“Dispersant Discussion Presentations”*
 - *“MSRC Dispersant Program Overview” presented by T. Spoerl, MSRC*
 - *“American Eagle Tanker Underway Ship-to-Ship Operations” presented by K. Hood, AET (Presenter has requested that this presentation not be posted)*

Executive Committee

Co-Chairs: Kevin Boyd (EPA) & David Ormes (USCG)

- Status Update:
 - *Results from Workgroup report-outs are summarized on previous slides*
 - *Next RRT3 Exercise (Tabletop) will be held in 2019*

- Future Meeting Locations:
 - *November 27-29, 2018:*
 - Location TBD (Charlottesville, VA area)
 - *2019 Meeting Dates and Locations (Tentative):*
 - May 7-9: Rehoboth Beach, Delaware
 - November 19-21: West Virginia (Martinsburg/pan handle area)

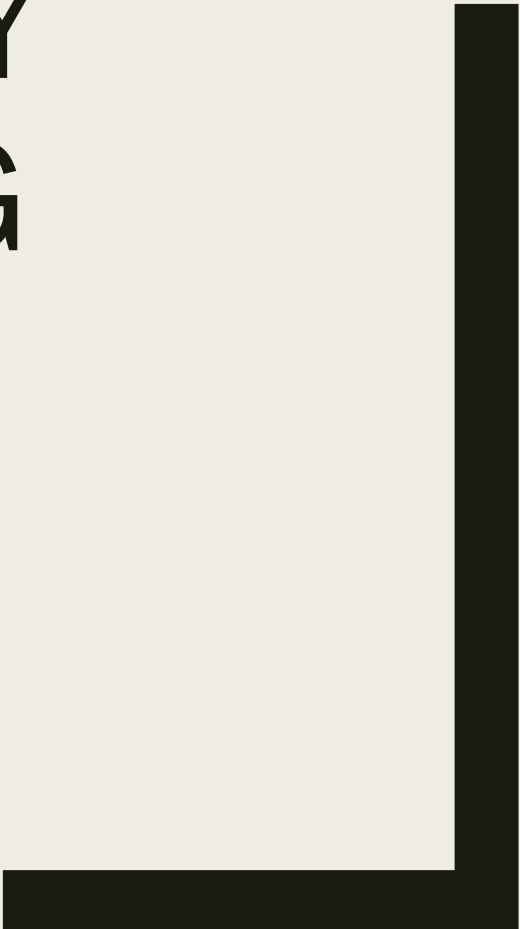
Executive Committee (continued)

- Housekeeping:
 - *2019 Work Plan development; draft plan to be finalized at November 2019 RRT3 meeting:*
 - **ACTION ITEM:** START to distribute Work Plan to Workgroup Co-Chairs for updated action items
 - RRT Co-Chairs to sign and will be posted to RRT3 website
 - Plan is due to NRT by 31 January 2019
- **ACTION ITEM:** RRT3 Co-Chairs to send letter to all agency and state/commonwealth members reminding them of the importance of participation and attendance at RRT3 meetings



THURSDAY STANDING MEETING

May 24, 2018



RRT3 Coordinator's Report

Cindy Santiago, EPA

- PowerPoint Presentation of RRT3 Coordinator's Report is provided on RRT3 Meetings 2018 Website (www.nrt.org/Meetings2018) under the "Documents" Tab under "05-2018 Meeting"
- Report-Out and Lessons Learned from April 24, 2018 RRT3 Activation Drill was provided
- Upcoming RRT and Area Committee Meeting dates, times, and locations (as available) were provided
 - *Additional Training Opportunities will be posted on the RRT3 Website (<https://www.nrt.org/RRT3>) under the "Notices" tab*

Standing Meeting

- PRESENTATIONS and FOSC, State/Commonwealth, and Agency Report-Outs are provided in their entirety on RRT3 Meetings 2018 Website (www.nrt.org/Meetings2018) under the “Documents” Tab for “05-2018 Meeting”
 - *PRESENTATION: “RRT3 Coordinator’s Report” presented by C. Santiago, EPA*
 - *REPORT-OUTS: 2018-05-24.04_RRT3_Agency-Report-outs.pdf*
 - *PRESENTATION: “NOAA NESDIS Satellite Oil Spill Observing Programs” presented by E. Ramirez, NESDIS*
 - *PRESENTATION: “NRT Activities Update – The National Response System” presented by R. Fernandez, USEPA*
- Workgroup/Committee Report-Outs are addressed on previous slides

Closing Remarks

- Great working meeting!
- If you want to volunteer or know of a speaker for upcoming RRT Meetings, please contact RRT Coordinators:
 - *Cindy Santiago* (Santiago.Cindy@epa.gov) or
 - *Kaitlin Hess* (Hess.Kaitlin@epa.gov) or
 - *David Pugh* (David.E.Pugh1@uscg.mil)

Next RRT3 Meeting

- November 27-29, 2018 – Charlottesville, VA area (Tentative)
- RRTIII Website: www.nrt.org/RRT3
- Regional Contingency Plan (RCP)” URL: www.nrt.org/RRT3_RCP
- “RRT3 Meetings 2018” URL: <https://www.nrt.org/meetings2018>
- “RRT III Workgroup Home Page” URL (login required):
<https://www.nrt.org/WorkgoupHOME>
- Links to other RRT3 webpages:
https://nrt.org/site/region_list.aspx?region=3

Area Contingency Planning Websites

- Inland Area Committee – EPA Region 3 OSC Planning Dashboard:
<https://www.eparm.net/R3IACP/Default.aspx>
- Sector Maryland and National Capitol Region website and ACP:
<https://homeport.uscg.mil/mycg/portal/ep/portDirectory.do?tblId=1&cotpld=1>
- Sector Delaware Bay website and ACP:
<https://homeport.uscg.mil/mycg/portal/ep/portDirectory.do?tblId=1&cotpld=40>
- Sector Hampton Roads website and ACP:
<https://homeport.uscg.mil/mycg/portal/ep/portDirectory.do?tblId=1&cotpld=26>
- Sector North Carolina website and ACP:
<https://homeport.uscg.mil/mycg/portal/ep/portDirectory.do?tblId=1&cotpld=53>
- Sector Buffalo website and ACP:
<https://homeport.uscg.mil/mycg/portal/ep/portDirectory.do?tblId=1&cotpld=18>
- MSU Huntington website and ACP:
- MSU Pittsburgh website and ACP:
<https://homeport.uscg.mil/mycg/portal/ep/portDirectory.do?tblId=1&cotpld=100003>

New References Added to RRT3 Website

- CNRDA ESA Matrix for NOAA Resources – Customized for each Sector Area Contingency Plan:
 - *Available on Response Tools-Fact Sheets webpage:*
<https://nrt.org/ResponseTools-FactSheets>