Region III Regional Response Team Meeting Solomons Island, Maryland May 9-11, 2017

Highlights, Action Items, Potential Agenda Topics, Upcoming Meeting Dates

General Information to Website

The following documents are posted on the RRT3 Website (located in RRT3 Meetings 2017 under the "Documents" Tab under "05-2017 Meeting"):

- 1. Final Agenda.
- 2. List of Attendees (sign-in sheets).
- 3. This PowerPoint Summary of the Meetings.
- 4. Training Opportunities & Presentations List.
- 5. Summary of Agency Report-Outs.
- 6. Presentations.
- 7. Meeting Handouts.

(www.nrt.org/Meetings2017)

General Agenda

Tuesday, 05/09/2017:

- Inland Area Committee Meeting.
- Workgroup Working Meetings.

Wednesday, 05/10/2017:

- Training Workgroup.
- Presentations and Panel Discussion.
- Executive Committee Meeting.

Thursday, 05/11/2017:

- Standing RRT3 Meeting and Report-Outs.
- Presentation Non-floating Oils Training and How Relates to RRT3.

Tuesday Topics

May 9, 2017

Inland Area Committee (IAC)

Debbie Lindsey (EPA) - Chair; Robin Dermigny & Debbie Scholz (START Contractors)

- "<u>Region 3 Inland Area Committee Meeting</u>" presented by Deborah Lindsey, EPA - addressed the following:
 - RRT3 E-mail Notification Drill Summary & Review (provided in slides).
 - Update on NRT Area Planning Workgroup.
 - RRT3 Guidance for Use of Products During Inland Spill Response and Shared Responsibility.
 - Provided review and discussion of Geographic Response Strategy (GRP) development for inland areas.
 - HANDOUTS include Data Collection Sheet and Example ICS-204.
 - DISCUSSION Responsibility for closing Rivers during Response? USCG vs. USACE vs. State/Commonwealth.
- PRESENTATION: "Potomac River Mystery Sheen Response"
 presented by Charlie Fitzsimmons, EPA.

IAC, Continued

• Proposed IAC Activity Timeline:

Target Timeline
May 2017; Continuing
November 2017
November 2017
Continuing

Regional Contingency Plan (RCP) Re-Write Workgroup

Chair - Dave Ormes (USCG D5); Robin Dermigny (START Contractor)

- RCP Re-write Workgroup Membership:
 - Attending and current list of members are provided on the RRT3 Meetings 2017 website (www.nrt.org/Meetings2017).
- Worked on the first draft of the RCP document:
 - Focused primarily on Table of Contents.
 - ACTION ITEMS include:
 - Submit 2 sections at a time of the Draft RCP to the workgroup members for review / comment.

Regional Contingency Plan (RCP) Re-Write Workgroup, Continued

• Proposed RCP Re-write Workgroup Activity Timeline:

RCP Re-write Workgroup Action Items in Queue	Target Timeline
Revise / Update RRT3 Regional Contingency Plan - First Draft.	November 2017 <i>Tentative</i>
Develop Wildlife Response Guidelines - First Draft.	After Completion of RCP Draft
Implementation of the "Best Practices for Migratory Bird Care During Oil Spill Response."	After Completion of RCP Draft
Develop Monitoring Requirements for response options (Dispersants, ISB, etc.) using SMART and API Joint Industry Task Force (JITF) recommendations.	After Completion of RCP Draft

Consultation, Natural Resources, & Damage Assessment (CNRDA) Workgroup Co-Chairs: Frank Csulak (NOAA) & Susan Lingenfelser(USFWS); Michelle Dallessandro (START Contractor)

- Attending and current list of members are provided on the RRT3 Meetings 2017 website (www.nrt.org/Meetings2017).
- Addressed:
 - Endangered Species Act Matrix for Region 3 Frank Csulak, NOAA, SSC.

 PRESENTATION: "<u>UPDATE on the NRT Consultation</u> <u>Subcommittee</u>" - Presented by LCDR Stacey Crecy, USCG.

CNRDA Workgroup, Continued

• Proposed CNRDA Workgroup Activity Timeline:

CNRDA Workgroup Action Items in Queue	Target Timeline
Develop Draft Endangered Species Consultation Matrix.	June 2017 <i>Tentative</i>
Review/Update Dispersant Pre-authorization & DEEP document.	May 2017
Produce Biological Assessment for Federal Waters - Combined effort with RRT1 and RRT2 (Awaiting NRT guidance; due by end of calendar year).	November 2017
Review/Update In situ Burning Pre-authorization (On Water)	TBD
Develop RRT3 Guidance for use of: in situ burning (inland/wetlands); bioremediation; surface washing agents; and solidifiers	TBD

CNRDA Workgroup, Continued

• Proposed CNRDA Workgroup Activity Timeline:

CNRDA Workgroup Action Items in Queue, continued	Target Timeline
NHPA Section 106 Guidelines (Modify and Adopt from RRT2).	On hold
Conduct Tribal Consultations with Federally recognized Tribes and Tribes with interests in the Region.	On hold
Address updates to ESA/EFH Consultation Requirements.	On hold
Further define National Pollution Fund Center and response funding. Pollution Removal Funding Authorization (PRFA) versus Interagency Agreement (IAA).	TBD
Review Wildlife Annex for response operations versus NRDA actions - different pots of funding	TBD

Spill Response Countermeasures (SRC) Workgroup Co-Chairs - Billy Martin (EPA) & Dave Pugh (USCG); Debbie Scholz (START Contractor)

- Attending and current list of SRC members are provided on the RRT3 Meetings 2017 website (www.nrt.org/Meetings2017).
- Worked on the first draft of the Region III Guidance Document on Disposal of Contact Water.
 - ACTION ITEMS include:
 - Debbie Scholz to incorporate agreed upon changes and revisions into working document *completed*.
 - Debbie to send out Doodle poll to schedule a working meeting(s) via conference call to finalize the document *completed*.
 - Conduct document review and finalization.
 - Submit to Executive Committee at November 2017 for consideration and recommendation for adoption by the Standing Committee.

SRC Workgroup, Continued

• PRESENTATIONS:

- "<u>Halen Hardy Tools for Response</u>" Presented by Keith Miller, Halen Hardy.
- "Imbiber Beads® vs. Polypropylene" Presented by Michael Iafrate, Imbibitive Technologies.

SRC Workgroup, Continued

• Proposed SRC Workgroup Activity Timeline:

SRC Workgroup Action Items in Queue	Target Timeline
Review and Update RRT3 Guidance for Disposal of Contact Water.	May 2017; Continuing
Review and Update RRT3 Surface Washing Agents Guidance - Workgroup Co-chairs are conducting additional research into this document before bringing it to the SRC Workgroup members for review/comment.	November 2017; <i>Tentative</i>
Participate with CNRDA Workgroup for the development and finalization of the Joint RRT I, II, and III "Biological Assessment and Essential Fish Habitat Evaluation Use of Oil Spill Dispersants and In-situ Burning as part of Response Actions Considered."	November 2017; <i>Tentative</i>

SRC Workgroup, Continued

• Critical topics remaining in queue:

- 1. RRT3 Dispersant Pre-authorization MOU and (Dispersant Employment Evaluation Plan (DEEP) awaiting guidance from Co-chairs.
- 2. RRT3 In-Situ Burning Pre-authorization and Guidelines (inland, wetlands, and on water).
- 3. RRT3 Bioremediation Guidelines.
- Booming strategies for tidal and inland areas with rail/water and pipeline/water nexus points underway by IAC Workgroup to review concept documents.

Information Management & Outreach (IMO) Workgroup Chair: Maryann Toniazzo (GSA); Robin Dermigny (START Contractor)

 IMO Workgroup attending and current list of members are provided on the RRT3 Meetings 2017 website (www.nrt.org/Meetings2017).

• Worked on:

- Reviewed and edited Draft Plan.
- Visited the RRT3 websites to evaluate layout and existing documentation provided.
- Discussed how to incorporate social media into plan need guidance from RRT Co-Chairs/NRT. Do not have a social media site.

IMO Workgroup, Continued

ACTION ITEMS include:

- Robin Dermigny to email 3rd revision of plan to IMO members for review. (Meet via webinar to review).
- Need to determine whether NRT requires a document retention schedule.
 - Should there be a file plan (included in the IMO Plan) or does NRT have one?
- Would RRT3 workgroup products be subject to FOUO? All should be public under Freedom of Information, minus contact information.
- Begin updating Agency Fact Sheets.

IMO Workgroup, Continued

• Proposed IMO Workgroup Activity Timeline:

IMO Workgroup Action Items in Queue	Target Timeline
Develop Information Management Plan.	November 2017 Tentative Completion
 Revise RRT3 new website as follows: Update information. Establish consistent format / look for all products by workgroups / committees. 	Underway/Continuing
Determine what information is missing from website and make it available.	Underway/Continuing
Update Agency fact sheets and information.	Underway/Continuing
Develop dissemination and education materials for stakeholders on RRT3 and planning/response communities, etc.	On Hold

Executive Order 13650 - Improving Chemical Facility Safety & Security Tri-Chairs - Bill Steuteville (EPA), Adam Hamrick (OSHA) & Garrett Hanson (DHS)

- EO 13650 contacts and documents are provided on the Region 3 Executive order 13650 Chemical Facility Safety and Security website: <u>www.nrt.org/R3EO13650</u>
- Tri-Chair members met during Workgroup Working Meetings. Report-Out provided during Thursday Standing Meeting:
- OSHA:
 - Sharing PSM inspection schedule and results with Tri-Chairs.
 - Meet quarterly, including PHMSA, USCG, FBI, ATF, and others.
 - Focus 4 Campaign addresses Struck-by, Electrical, Caught In-Between, and Fall safety topics for Tool Box Talks. Posted on website: <u>https://www.nrt.org/ResponseTools-FactSheets</u>.

EO13650 - Improving Chemical Facility Safety & Security, Continued

• DHS:

- The Region 3 Executive Order 13650 Implementation Plan and Standard Operating Guide (SOG) was selected as the first to be reviewed by the White House.
- To be used as the template for other regions to develop SOGs for their region.
- Posted on website: <u>https://www.nrt.org/ResponseTools-FactSheets</u>. Under "Documents."

• EPA:

- Workshop held in November 2016 was well received.
- Cannot afford to visit LEPCs individually looking for regional opportunities.
- Upcoming Inspector Awareness Training (11/8/2017). Welcome RRT3 and local participants.

Wednesday Topics

May 10, 2017

Training Workgroup

Chair - Kaitlyn Hess (EPA) - Chair; Debbie Scholz (START Contractor)

- Workgroup members include all RRT3 voting and participant members.
- Training Opportunities and Presentations for November 2017 and beyond were reviewed and posted on the RRT3 Meetings 2017 webpage (www.nrt.org/Meetings2017) "Documents" Tab under "05-2017 Meeting."

ACTION Requested:

- Provide review and comment on Training List.
- Provide suggestions for future training topics.
- Have standing members sit at U-shaped table during training meeting.

Wednesday Presentations

PRESENTATIONs provided in their entirety on RRT3 Meetings 2017 Website (www.nrt.org/Meetings2017) under the "Documents" Tab under "05-2017 Meeting":

- "National Level Exercise Atlantic Fury 2018" presented by Mike Sharon, Federal Preparedness Coordinator, FEMA Region III.
- "Guidelines for Selecting Appropriate Cleanup Endpoints" presented by Frank Csulak, NOAA Scientific Support Coordinator.
- "Swanson Creek Marsh Oil Spill "How clean is clean" presented by Debbie Lindsey, EPA.
- Endpoint Panel Discussion lead by Debbie Lindsey, EPA; Alan Williams, MDE; and Frank Csulak, NOAA.
- "LNG 101: Extraction, Transfer, Condensing, and Exportation by the Cove Point, MD Liquefied Natural Gas (LNG) Facility" presented by Mr. Kenneth Curtis, Cove Point LNG.
- "Inland River Response March 2017 Racine L & D Incident" presented by CDR Tanya Giles, USCG MSU Huntington.

Executive Committee Co-chairs: Kevin Boyd (EPA) & David Ormes (USCG)

• Status Update:

- Workgroup report-outs are summarized on previous slides.
- Next Meeting November 14-16, 2017:
 - Location: Southern Pennsylvania Lancaster, Gettysburg, Hershey.
 - Federal Budget resolution may inhibit solidifying meeting location planning.
 - Meetings need to be located at federal, state, local government, University, etc. locations.
 - Need to make sure the hotels and restaurants are close by and costs are compatible with per diem rates.

• Items for November 2017 RRT III Meeting:

- RRT III Standing Member Phone Activation Exercise.
- National Dispersant Policy.
- 2018 Work Plan Update.
- Region III RRT Webpage Update and Review.

• Housekeeping:

- Final 2018 Work Plan is due by 31 January 2018.
 - RRT Coordinator to send out draft plan to Workgroup chairs for update.
 - ACTION ITEM: Workgroup Chairs need to respond with updates to Cindy Santiago/Kaitlin Hess by 12 October 2017.

• Housekeeping, continued:

- The 2017 RRT3 Annual Report submittal is due to the NRT by 31 January 2018.
 - New NRT 2016 format to be used for submission.
- Federal / State budget issues may affect member attendance (e.g., EPA, DOI, States) - need to ensure remote access is available for all functions, workgroup meetings, etc. during the RRT3 meetings.
 - Co-chairs to bring issue to the NRT-RRT Co-chairs meeting (June 13-15, 2017).

• Housekeeping, continued:

- Send out "Save the Date" ASAP with location information as soon as identified to allow agencies to get it on the calendar and initiate travel requests.
- RRT3 Exercise Cycle:
 - 1. Notification Exercise just completed; results provided in IAC Meeting slides.
 - 2. Activation Exercise have Standing Members call in for a drill response (before Nov 2017 Meeting).
 - 3. Tabletop Exercise schedule for a future RRT Meeting.

- Housekeeping, continued:
 - Begin Drafting 2018 Work Plan.
 - ACTION ITEM: Workgroup Co-chairs to review 2017 plan and update for 2018. (Due by Nov 2017 RRT Meeting)
- New Business:
 - Planning Meetings to include State/Commonwealth members.

Thursday Standing Meeting May 11, 2017

Standing Meeting Coordinator's Report-out

Upcoming Meeting & Conference Schedule

- Sector Maryland NCR Area Committee Meeting—23 May 2017 at 10 a.m. Chesapeake Bay Environmental Center, Grasonville, MD. Next meeting October 24, 2017 at Sector Maryland-NCR Berry Hall.
- Sector Delaware Bay (Philadelphia) Area Committee Meeting—18 July 2017 at 9:30 a.m., Sector Delaware Bay, 1 Washington Avenue, Philadelphia, PA. Contact Jerry Conrad (gerald.a.conrad@uscg.mil) for more information. Next meetings scheduled for 18 October 2017.
- Sector Hampton Roads (Virginia) Area Committee Meeting—October 2017; date, location, and time TBD.
- Sector North Carolina Area Committee Meeting—August/September 2017; date, location, and time TBD.
- Sector Buffalo (Eastern Great Lakes) Area Committee Meeting—date and location TBD.
- Marine Safety Unit Huntington Tri-state Response Workshop—4 May 2017 USCG Station Erie, time and additional details TBD.
- Marine Safety Unit Pittsburgh (Port of Pittsburgh) Three Rivers Pollution Response Council Meeting— May 9, 2017, time and location TBD.

Standing Meeting Coordinator's Report-out, Continued

- Joint Regions 1 & 2 RRT Meeting—Just held, April 11-13, 2017 in Burlington, VT 05401. The Meeting
 presentations have been posted on the RRT2 website at www.nrt.org/RRT1and2mtgApril2017; click the
 "Documents" link on the right side of the page to find them.
- CRRT Meeting—7 August 2017 in St. Croix. Due to travel budget considerations, they are scheduling the CRRT meeting in conjunction with the August PREP exercise. We are also looking to hold an area committee meeting, as well as a training session, during that week; date, location, and time TBD.
- RRT3 Meeting—9-11 May 2017 in Solomons Island, MD at the Holiday Inn Solomons Island Conference Center & Marina, 155 Holiday Drive, Solomons, MD 20688. 410-326-6311. https://www.ihg.com/holidayinn/hotels/us/en/solomons/slmmd/hoteldetail?cm_mmc=YextLocal-_-USA-_-SLMMD; Reservation code: RRT
- RRT4 Meeting—Just held, March 7-9, 2017 in Columbia, SC.
- RRT5 Meeting— Just held, 5-6 April 2017 St. Paul, Minnesota.
- **RRT6 Meeting**—9-11 May2017 at the EPA Region 6 Training Center, 166550 Westgrove Rd., Addison, TX.
- 2015 NRT-RRT Co-Chairs Meeting—13-15 June 2017 Pittsburgh, PA; meeting details TBD.

Standing Meeting Coordinator's Report-out, Continued

Training and Conferences

- 2017 International Oil Spill Conference will be held 15-18 May 2017 at the Long Beach Convention Center, Long Beach, CA. For more information on this conference, www.iosc2017.org/.
- The 45th Annual American Institute for Conservation of Historic and Artistic Works Meeting will take place May 28-June 2, 2017, at the <u>Hyatt Regency Chicago</u> in Chicago, IL. The meeting theme is *Treatment* 2017: Innovation in Conservation and Collection Care. A list of the workshops being provided is available from<u>http://www.conservation-us.org/annual-meeting/annual-meeting-2017/workshops</u>. For more information http://www.conservation-us.org/annual-meeting/annual-meeting-2017.
- American Institute for Conservation of Historic and Artistic Works, Emergency! Preparing for Disasters and Confronting the Unexpected in Conservation Conference, May 28 – June 2, 2017; http://www.conservation-us.org/annual-meeting/annual-meeting-2017.
- HAZMAT 2017– International Hazardous Materials Response Teams Conference will be held June 15-18, 2017 in Baltimore, MD. For more information:https://www.iafc.org/events/event/2017/06/15/defaultcalendar/international-hazardous-materials-response-teams-conference.
- Clean Waterways: North America's Inland Rivers Response Conference–June 27-28, 2017 at the Seelbach Hilton Hotel, Louisville, KY. For more informationhttp://2017.cleanwaterwaysevent.org/.
- Clean Gulf 2017–Inland Offshore Coastal Solutions for Spill Preparedness and Response, December 5-7, 2017, George R. Brown Convention Center, Houston, TX. For more information http://2017.cleangulf.org/conference/.
- INTERSPILL 2018: the European oil Spill Conference and Exhibition will take place 13-15 March 2018 at ExCel, London. The first Call for Papers will be issued in April, and will be based on preliminary themes including Surveillance & Modelling, Offshore Exploration & Production Risks, Shipping & Salvage, and Decommissioning. Proceedings of the 2015 Conference, Workshops and Seminars have been published on the Interspill Ltd. Website www.interspill.org. For more information www.interspillevent.com.

Standing Meeting, Continued

- OSC & Sector, State/Commonwealth, and Agency Report-Outs
 - Combined report-out document is provided on RRT3 Meetings 2017 Website (www.nrt.org/Meetings2017) under the "Documents" Tab for "05-2017 Meeting."

Workgroup/Committee Report-outs are addressed on previous slides.

- Inland Area Committee.
- Spill Response Countermeasures Workgroup.
- Consultation, Natural Resources, and Damage Assessment Workgroup.
- Training Workgroup.
- Information Management & Outreach Workgroup.
- RCP Re-write Workgroup.
- EO 13650 Workgroup.
- PRESENTATION: "API Study on Detection and Recovery of Sunken Oil" presented by Jacqueline Michel, RPI.

Standing Meeting, Continued

- Personnel changes to the Standing RRT/Incident-specific RRT membership:
 - District of Columbia:
 - DC HSEMA Timothy Spriggs, DC State Representative (Primary).
 - Maryland:
 - MDE Geoffrey Donahue, MD State Representative (Primary).
 - Virginia :
 - VDEQ Wade Collins, VA State Representative (Alternate).
 - VDEM Tom Jordan, VA State Representative (Primary).
 - West Virginia:
 - WVDEP David Wheatcraft, WV State Representative (Alternate).

Standing Meeting, Continued

• Personnel changes, continued:

- Sector North Carolina:
 - CAPT Barnes, Acting Sector Commander.
- NOAA Scientific Support Coordinator :
 - West Virginia, Western Pennsylvania LT Mike Doig.
- Others:
 - Delaware DNREC Secretary Shawn M. Garvin

Closing Remarks

- Great working meeting!
- If you want to volunteer or know of a speaker for upcoming RRT Meetings, please contact RRT Coordinators:
 - EPA Cindy Santiago (Santiago.Cindy@epa.gov),
 - EPA Kaitlin Hess (<u>Hess.Kaitlin@epa.gov</u>), or
 - USCG David Pugh (<u>David.E. Pugh1@uscg.mil</u>) .

Next Meeting

• November 14-16, 2017 - Lancaster / Hershey, PA.

• Tentative Dates for 2018 RRT3 Meetings:

- May 15-17 Location TBD.
- November 6-8 Location TBD.
- Locations under consideration:
 - Charlottesville, VA.
 - Annapolis, MD.

Referenced / Useful Websites

- The webpages are under construction; we will keep you informed as each site is populated.
- RRTIII HOME PAGE: <u>www.nrt.org/RRT3</u>
- The "RRT3 Meetings 2017" URL is: <u>www.nrt.org/Meetings2017</u>
- The "RRT III Workgroup Home Page" URL is: <u>www.nrt.org/WorkgroupHOME</u>
- The "Regional Contingency Plan (RCP)" URL is: <u>www.nrt.org/RRT3_RCP</u>
- Main RRT III URL Page (Links to all RRT3 webpages): <u>https://nrt.org/site/region_list.aspx?region=3</u>

Area Contingency Planning Websites

- Inland Area Committee Website: <u>https://www.epaosc.org/R3IAC</u>
 - EPA Region 3 OSC Planning Dashboard: <u>https://www.eparm.net/R3IACP/Default.aspx</u>
- Sector Maryland and National Capitol Region website and ACP: https://homeport.uscg.mil/mycg/portal/ep/portDirectory.do?tabld=1&cotpld=1
- Sector Delaware Bay website and ACP: https://homeport.uscg.mil/mycg/portal/ep/portDirectory.do?tabld=1&cotpld=40
- Sector Hampton Roads website and ACP: <u>https://homeport.uscg.mil/mycg/portal/ep/portDirectory.do?tabld=1&cotpld=26</u>
- Sector North Carolina website and ACP: https://homeport.uscg.mil/mycg/portal/ep/portDirectory.do?tabld=1&cotpld=53
- Sector Buffalo website and ACP: https://homeport.uscg.mil/mycg/portal/ep/portDirectory.do?tabld=1&cotpld=18
- MSU Huntington website and ACP:
- MSU Pittsburgh website and ACP: <u>https://homeport.uscg.mil/mycg/portal/ep/portDirectory.do?tabld=1&cotpld=1000003</u>

Referenced / Useful Websites

- NOAA Incident News: <u>http://incidentnews.noaa.gov</u>
- NOAA ResponseLink (for Government Responders requires login/password): <u>https://responselink.orr.noaa.gov/login</u>
- Environmental Response Management Application (ERMA): <u>http://response.restoration.noaa.gov/maps-and-spatial-data/environmental-response-management-application-erma</u>
- Selection Guide for Oil Spill Response Countermeasures: <u>http://nrt-sg.sraprod.com/build/#</u>

Referenced / Useful Websites

- EPA Environmental Response Team (ERT): <u>https://www.epa.gov/ert</u>
- Region 3 EO 13650 Chemical Facility Safety & Security: <u>www.nrt.org/R3EO13650</u>
- Hazardous Materials: Oil Spill Response Plans and Information Sharing for High-Hazard Flammable Trains; Proposed Rule: <u>https://www.gpo.gov/fdsys/pkg/FR-2016-07-29/pdf/2016-16938.pdf</u>

 Emerging Risks Responder Awareness Training: Bakken Crude Oil (NRT S&T Committee): https://www.nrt.org/Main/Resources.aspx?ResourceType=Training and Educational Materials&ResourceSection=3

New References Added to RRT3 Website (https://www.nrt.org/ResponseTools-FactSheets)

- API. (2016). Options for Minimizing Environmental Impacts of Inland Spill Response
- API. (2016). Sunken Oil Detection and Recovery Operational Guide
- NOAA. (2017). Incident Command System (ICS) Job Aid for Natural Resource Damage Assessment (NRDA)
- OSHA Focus Four Initiative Tool Box Talks