

# Agenda

## Training and Education Committee Meeting

8/8/06  
8:30 AM to 9:20 AM  
NKU Mets Center  
3861 Olympic Blvd  
Erlanger, KY 41018

**Meeting called by:** Regional Response Team

**Chair(s):** Billie Kizer/Candace Burrell

**Attendees** Tay Rucker, David Evans, Harrell Neal, Terry Stilman, John Brinkman, Robert Francis, Tony Keithley, Frank Cesario

<b>Minutes</b>	<b>Agenda topics</b>	
5	Old Business	Billie
10	RRT Training Needed	Every One
20	State Training Needed	State Reps
10	Open Discussion	Every One

## Training and Education (E&T) Committee Meeting Notes (8/8/06):

Welcome by Billie Kizer at 8:35 am.

### OLD BUSINESS

- Conference Calls **Every 2<sup>nd</sup> Thursday** of the month at **2 pm**. Conference call number is **(404) 562-2418**.
  - Sept 14
  - Oct 12
  - Nov 9
  - Dec 14
- ICS 300 and other NIMS training are available through states. States can contact Billie for the State training office information.

### NEW BUSINESS

- Concerns about lack of participation and support from the members of the RRT concerning E&T. (*Did have more participation due to the staggering of the meetings.*)
- Identify State and the date for the next RRT so that training can potentially be provided during the meeting.
- Have the States supply E&T committee with training needs within 30 days of the RRT meeting (**no later than Sept 12**).
- Committee will discuss/plan a tabletop exercise or case study for the next RRT.
- John Brinkman has volunteered to give a presentation on Imbiber Beads®.
- **Per the state meeting:** request for each Federal Agency to provide information on what training they can provide to the RRT and the states.
- Discussed providing training in a room adjacent to the RRT meetings on Wednesday and/or Thursday for the state employees and/or any RRT members (e.g., Selection Guide training, Safety and Health training, DOT training, etc.).

### SUGGESTIONS FOR MEETING TOPICS

- Suggestion that each agency provide information on their role and responsibilities during a disaster or emergency response.
- Have the RRT Co-Chairs address what an activation of the RRT looks like (e.g., What types of incidents would activate the RRT? Is activation a conference call? Who gets called in?)
- Session on mandatory evacuations by DOT (e.g., time required to evacuate, evacuation procedures, etc.)